



OVERVIEW AND SCRUTINY COMMITTEE

Thursday, 28th November, 2013

7.00 pm

Town Hall, Watford

Publication date: 20 November 2013

CONTACT

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Sandra Hancock in Democracy and Governance on 01923 278377 or by email to legalanddemocratic@watford.gov.uk .

Welcome to this meeting. We hope you find these notes useful.

ACCESS

Access to the Town Hall after 5.15 pm is via the entrance to the Customer Service Centre from the visitors' car park.

Visitors may park in the staff car park after 4.00 p.m. and before 7.00 a.m. This is a Pay and Display car park; the current charge is £1.50 per visit.

The Committee Rooms are on the first floor of the Town Hall and a lift is available. Induction loops are available in the Committee Rooms and the Council Chamber.

FIRE/EMERGENCY INSTRUCTIONS

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

MOBILE PHONES

Please ensure that mobile phones are switched off before the start of the meeting.

MINUTES

Copies of the minutes of this meeting are usually available seven working days following the meeting and can be found on the Council's website www.watford.gov.uk/meetings

RECORDING OF MEETINGS

An audio recording may be taken at this meeting for administrative purposes only.

COMMITTEE MEMBERSHIP

Councillor K Collett (Chair)

Councillor A Khan (Vice-Chair)

Councillors J Aron, N Bell, S Greenslade, K Hastrick, S Johnson, A Lovejoy and R Martins

AGENDA

PART A - OPEN TO THE PUBLIC

1. APOLOGIES FOR ABSENCE/COMMITTEE MEMBERSHIP

2. DISCLOSURE OF INTERESTS (IF ANY)

3. MINUTES

The minutes of the meeting held on 26 September 2013 to be submitted and signed. *(All minutes are available on the Council's website.)*

4. CALL-IN

To consider any Executive decisions which have been called in by the requisite number of Members.

5. OUTSTANDING ACTIONS AND QUESTIONS (Pages 1 - 10)

The Scrutiny Committee is asked to review the outstanding actions and questions from previous meetings.

6. REVENUES AND BENEFITS UPDATE (Pages 11 - 16)

Report of the Director of Finance

This report provides an update on the revenues and benefits service and the current performance of the benefits service.

7. UPDATE ON THE COUNCIL'S PERFORMANCE INDICATORS AND MEASURES - END OF QUARTER 2 (JULY-SEPTEMBER) 2013/14 (Pages 17 - 28)

Report of the Partnerships and Performance Section Head

This report presents an update on the council's performance indicators at the end of quarter 2 (July-September) 2013/14.

8. EXECUTIVE DECISION PROGRESS REPORT (Pages 29 - 40)

The Scrutiny Committee is asked to review the latest edition of the Executive Decision Progress Report and consider whether any further information is required.

9. HERTFORDSHIRE COUNTY COUNCIL'S HEALTH SCRUTINY COMMITTEE

Councillor Martins, the Council's appointed representative to the County Council's Health Scrutiny Committee to provide an update.

Scrutiny Panels and Task Groups

10. MANAGEMENT OF DISABLED PARKING BAYS - CABINET RESPONSE AND UPDATE (Pages 41 - 46)

The report sets out the Task Group's original recommendations, Cabinet's response and an update provided by officers on the recommendations.

11. WATFORD COMMUNITY HOUSING TRUST - RESPONSE FROM WATFORD COMMUNITY HOUSING TRUST (Pages 47 - 54)

The report sets out the Task Group's original recommendations and Watford Community Housing Trust's response.

12. BUDGET PANEL

Since the last Overview and Scrutiny Committee, Budget Panel has met on the following occasion –

- Tuesday 29 October 2013

The minutes are available on the Council's website – www.watford.gov.uk/budgetscrutiny

The Chair of Budget Panel to provide an update to the Scrutiny Committee.

13. OUTSOURCED SERVICES SCRUTINY PANEL

Since the last Overview and Scrutiny Committee, Outsourced Services Scrutiny Panel met on the following occasion –

- Tuesday 19 November 2013

The minutes will be available on the Council's website -

<http://watford.moderngov.co.uk/ieListMeetings.aspx?Committeeld=223>

The Chair of Outsourced Services Scrutiny Panel to provide an update to the Scrutiny Committee.

14. COMMUNITY SAFETY PARTNERSHIP TASK GROUP

Since the last Overview and Scrutiny Committee, the Community Safety Partnership Task Group has met on the following occasion –

- Monday 30 September 2013

The minutes are available on the Council's website -

<http://watford.moderngov.co.uk/ieListMeetings.aspx?Committeeld=209>

The Chair of the Community Safety Partnership Task Group to provide an update to the Scrutiny Committee.

15. DATES OF NEXT MEETINGS

- Thursday 19 December 2013 (For call-in only)
- Wednesday 22 January 2014
- Thursday 6 February 2014 (For call-in only)